

March 13, 2017

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Greg Stanton, City of Phoenix, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR
THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, March 20, 2017 - Immediately following the Regional Community Partners
MAG Office, Suite 200 - Ironwood Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend the meeting either in person or by telephone conference.

Please park in the garage under the building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Denise McClafferty at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

If you have any questions regarding the Executive Committee agenda items, please contact Dennis Smith, MAG Executive Director, or Denise McClafferty, MAG Regional Program Manager, at (602) 254-6300.

MAG EXECUTIVE COMMITTEE
TENTATIVE AGENDA
March 20, 2017

COMMITTEE ACTION REQUESTED

1. Call to Order

The meeting of the Executive Committee will be called to order.

2. Call to the Audience

An opportunity will be provided to members of the public to address the MAG Regional Community Partners Board of Directors on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three-minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Board of Directors requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

3. Approval of the Consent Agenda

Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*).

2. Information and discussion.

3. Approval of the Consent Agenda

ITEMS PROPOSED FOR CONSENT*

*3A. Approval of the February 13, 2017 Executive Committee Meeting Minutes

*3B. Appointment of the West Valley MAG Economic Development Committee Member Agency Position

On May 27, 2015, the MAG Regional Council approved increasing the composition of the Economic Development Committee (EDC) to

3A. Approval of the February 13, 2017 Executive Committee meeting minutes.

3B. Recommendation to approve the appointment of the West Valley MAG Economic Development Committee Member Agency Position.

include twenty MAG member agency positions that have one-year terms with possible reappointment by recommendation of the Executive Committee and approval of the MAG Regional Council. On August 15, 2016, the MAG Regional Council approved the appointments/reappointments of the member agency positions on the EDC to serve a one-year term. On February 21, 2017, Mayor Sharon Wolcott, City of Surprise, vacated her West Valley seat on the EDC. On February 22, 2017, a memorandum was sent to the MAG Regional Council members soliciting letters of interest for the West Valley EDC member agency position. It is anticipated that the Regional Council will approve this recommendation at its March 29, 2017 meeting. To date, one letter has been received requesting consideration for the West Valley seat. Please refer to the enclosed material.

*3C. Amendment to the FY 2017 MAG Unified Planning Work Program and Annual Budget to Accept Additional Funding to Update an Early Literacy Mapping Pilot Project with Read on Arizona

The FY 2017 MAG Unified Planning Work Program and Annual Budget (UPWP) was approved on May 25, 2016. On March 6, 2017, a \$20,000 grant from Read On Arizona was awarded to Regional Community Partners to update MapLit, an early literacy map. The grant will support updating the interactive map with current Arizona Department of Education data, key identifiers for preschool metrics, and other items identified and provided by Read on Arizona. This item is to accept this \$20,000 grant and approve of an amendment to the MAG FY 2017 Unified Planning Work Program and Annual Budget (UPWP) to support updating MapLit, an early literacy map, in partnership with Read On Arizona.

3C. Approval to accept \$20,000 from Read On Arizona and to amend the FY 2017 MAG Unified Planning Work Program and Annual Budget to accept this additional funding to update an Early Literacy Mapping Pilot Project with Read on Arizona.

ITEMS PROPOSED TO BE HEARD
BY THE EXECUTIVE COMMITTEE

4. Amendment to the FY 2017 MAG Unified Planning Work Program and Annual Budget for a Web Specialist I

MAG increasingly relies on technology to communicate, and the most public way MAG communicates is through its website. In order to meet user needs, the work involved in maintaining this site continues to increase. The FY 2017 MAG Unified Planning Work Program and Annual Budget currently includes a Web Specialist II position. MAG is currently undergoing a major redesign of its website that will incorporate a new content management system to make it more interactive and user- and mobile-friendly. MAG recently hired an intern to assist in this effort. In addition to the main agency website, MAG also maintains and updates more than 10 affiliate websites, as well as a comprehensive data center. To ensure continuity and provide a quality web experience on an ongoing basis, it is requested to amend the FY 2017 MAG Unified Planning Work Program and Annual Budget to add a Web Specialist I position.

5. Annual Audit Expanded Scope of Work for Agreements and Contracts for the Maricopa Association of Governments

At the January 27, 2017 Regional Council Executive Committee meeting, it was requested that staff provide the committee with additional information regarding auditing of the contracting procedures at MAG, including the contract language. It was requested that staff inform the Executive Committee on having an audit done on these procedures.

At the February 13, 2017 Regional Council Executive Committee meeting, Heinfeld, Meech & Co., P.C., was selected to perform the MAG annual financial audit for fiscal year 2017 with four

4. Approval to amend the FY 2017 MAG Unified Planning Work Program and Annual Budget to include a Web Specialist I position.

5. Approval to expand the scope of the FY 2017 audit to be performed by Heinfeld, Meech & Co., P.C., to ensure MAG is meeting the requirements of the terms and conditions of its agreements and contracts.

one-year options to renew through 2021. As part of the annual financial audit for FY 2017, MAG is recommending that the scope be expanded to audit the contracting procedures at MAG, including the contract language, to ensure that all terms and conditions of the agreements and contracts are met. Please refer to the enclosed material.

6. Development of the Draft FY 2018 MAG Unified Planning Work Program and Annual Budget

Each year, the MAG Unified Planning Work Program and Annual Budget is developed incrementally in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies and approved by the Regional Council in May. This presentation and review of the first draft of the Fiscal Year (FY) 2018 "MAG Programs in Brief" and the FY 2018 MAG Unified Planning Work Program and Annual Budget represent the development of the budget document to date. The elements of the budget document are about 60 percent complete. Please refer to the enclosed material.

7. Legislative Update

At the February 13, 2017 MAG Executive Committee meeting, information was provided on transportation legislation, including Senate Bill 1270 (reauthorization; county transportation excise tax). This bill, if enacted, would give MAG the flexibility to return to the voters to extend the current one-half cent sales tax for transportation. The other regions in Arizona already have this flexibility. MAG staff is preparing to potentially testify and inform House members on the provisions of the bill. MAG staff will provide an update on the status of the bill and offer consideration for potential support of the bill.

6. Information and discussion.

7. Information, discussion and possible action.

8. Request for Future Agenda Items

Topics or issues of interest that the Executive Committee would like to have considered for discussion at a future meeting will be requested.

9. Comments from the Committee

An opportunity will be provided for the Executive Committee members to present a brief summary of current events. The Executive Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Adjournment

8. Information.

9. Information.